



Casper, Wyoming

NCDA By-Laws and Rules

revised

January 2013

By-Laws

ARTICLE I - NAME

The name of the organization shall be: NATRONA COUNTY DARTING ASSOCIATION. The office of the organization for the purposes of this document is P.O. Box 291 Casper, WY 82602-0291

ARTICLE II – DEFINITIONS

Section 1. Whenever the initials NCDA are used in these By-Laws and Rules they shall mean the NATRONA COUNTY DARTING ASSOCIATION.

Section 2. Board shall mean the offices and positions described in Article VI, Section 1.

Section 3. Neutral shall mean a person not involved in the Team, location, or division under discussion.

Section 4. Masculine gender nouns or pronouns shall include female.

Section 5. Singular terms shall, where needed, include the plural.

Section 6. Captain shall mean a person who is either Captain elect of a Member Team of the NCDA or a representative thereof.

ARTICLE III – OBJECTIVES

Section 1. The objectives of the NCDA shall be to qualify as an exempt organization under Section 501(c)(7) of the Internal Revenue Code, or corresponding section of any future federal tax code; by promoting competitive steel tip darts, coordinating the functions and activities of steel tip darts, and promoting friendly relations with similar organizations.

Section 2. The NCDA shall be a non-profit, non-political, and non-sectarian organization.

ARTICLE IV – FEES

Section 1. Membership Fees and Weekly Dues shall be established by a 2/3 majority of those Members present at a General meeting.

Section 2. Fees for social activities and tournaments sponsored by the NCDA as well as raffle fees and prizes shall be established by the Board.

Section 3. Membership/Sponsor Fees shall be applicable to the period established at a General Meeting. A Team applicant shall be considered properly registered when, within current policies, the Teams appropriate fee has been received by the Treasurer.

Section 4. Membership/Sponsor fees shall be \$50.00 per Team per season.

- A. It is the Captain's responsibility to ensure Membership/Sponsor fees for his Team are collected and submitted to the NCDA at or before (preferably) the preseason Captain's meeting.
- B. Any Team which has not turned in its Membership/Sponsor fees (in conjunction with the accurately completed registration form) at or before (preferably) the pre-season Captain's Meeting must be in contact with the Treasurer to make acceptable arrangements for payment.
- C. Any Team that has not turned in Membership/Sponsor fees prior to the scheduled opening match of the season will be suspended from further League match play for that season, with resultant loss of both Individual and Team points until the amount of the Membership/Sponsor fee is brought current. Simply put – No pay; No play.....
- D. Should a Sponsor require an invoice be submitted to receive payment, the Team Captain must contact the Treasurer early-on, as this process takes time, and some Sponsors require 3 signatures on checks and/or they mail it in (the NCDA P.O. Box is only checked once a week) . Once contacted, the Treasurer will then do one of the following:
 - 1. E-mail a copy to the Team Captain.
 - 2. E-mail a copy to the Sponsor.

3. Print it out and snail-mail it to the Sponsor.
4. Or print it out, to be picked up from the Treasurer by the Team Captain.

Section 5. Weekly dues of \$20.00 per match (whether 2, 3 or 4 Players) plus an additional \$5.00 per Player (over 4 Players), per match must accompany the results of League match play when delivered to the designated drop-off location(s). If the weekly dues are not sent in with the weekly score sheet, all points and achievements of both the Team and it's Members not having paid said dues, shall be removed from the statistics sheets until such delinquent dues are brought current with the Treasurer.

ARTICLE V – MEMBERSHIP

Section 1. Membership in the NCDA is open to anyone:

- A. 21 years of age or over, whom evidences interest in darts as a sport.
- B. An NCDA Member shall be any individual who has thrown eighteen games and/or paid dues three League nights in either the last or current season.
- C. That Member is an NCDA Member for the season of registration or registration renewal, and the next successive scheduled season, until the day prior to the beginning League night of the 3rd successive scheduled season.
- D. All Registered Members may participate in all NCDA functions and receive such benefits as Membership in the NCDA may provide.
- E. Individual Membership may be purchased by any qualified individual by submitting \$15.00 to the NCDA to become a Registered Member.
- F. Should Individual Membership holder(s) re-qualify for Membership by virtue of By-Laws: ART V/Sec.1/B, they will have their fees waived for the following three (3) League Nights played that season.

Section 2. All Memberships are subject to approval of the Board.

Section 3. A Membership may be terminated or restricted by a majority opinion of the Board if such Member creates disharmony or behaves in a manner that is prejudicial to order and discipline. The Board's decision in such a matter may be appealed by the Member concerned according to the procedure set forth in Article XVI.

Section 4. It is the responsibility of each Member to maintain a current, valid address, phone number and email address with the Secretary.

- A. Besides the online newsletter, email is the primary means of communicating directly with NCDA Members – if you don't use email, you **will** have a tough time staying in the loop.
- B. To that end, a personal email address: example@NCDAadarts.org is complimentary to each NCDA Member, should you need or desire it.

Section 5. A non-voting honorary Membership, at no charge to the recipient, may be issued at the discretion of a majority of the Board. Honorary Members shall be entitled to any benefit of the NCDA except the right to vote and participate in any function of the NCDA in which participation is incumbent upon dues and fees.

ARTICLE VI – THE BOARD

Section 1. The NCDA shall have a governing Board consisting of four (4) officers (President, Vice-President, Secretary, and Treasurer) and one (1) trustee per current season division and collectively these Officers and Trustees shall be known as the Board. All are voting Members of the Board except for the President who may vote only to break a tie. The number of Board Members may be changed by amendment of these By-Laws as provided in Article XI.

Section 2. The Board Members (with exception of the Treasurer) shall be elected for a period of one year and will assume office immediately following election. The position of Treasurer will be filled by a qualified candidate appointed by the newly elected Board Members. Members of the out-going Board will continue to hold office concurrently until the end of the calendar year with the newly elected Board working closely with the out-going Board so as to make for a smooth transition from one Board to another.

Section 4. When a Board vacancy occurs, sufficient additions shall be made in accordance with Section 5 of this Article to bring Board Membership to the required number. Such additions must be made no later than the next regular monthly Board meeting following the creation of the vacancy. No joint offices may be held.

Section 5. Except for Board Members recalled per Article XIV, vacancies on the Board, which occur as a result of resignation or other forms of estrangement, shall be filled by a majority vote of the remaining Board Members. The newly appointed Board Member shall assume responsibilities immediately.

Section 6. A Board Member automatically resigns when he, without sufficient cause, fails to appear at three (3) consecutive Board required meetings, is over twenty (20) minutes late for three (3) consecutive Board required meetings, or performs three (3) consecutive combinations of either of these, provided three (3) such meetings are not scheduled within a period of thirty-three (33) calendar days. Board and General Membership Meetings scheduled for the same night shall be considered one (1) meeting.

Section 7. Board Members resigning shall not be permitted to run for office for a period of one year from date of resignation.

ARTICLE VII– BOARD DUTIES/QUORUM

Section 1. It is the duty of the Board to govern and manage the operations of the NCDA in a fair and impartial manner, which is beneficial to the health and growth of the NCDA in particular, and the sport of darts in general as set forth in Article III of these By-Laws.

Section 2. The Board must meet at least once a month.

- A. The meeting date will be determined by the President.
- B. Attendance shall be excused if notice of the meeting is not received at least three (3) days prior to the meeting.
- C. Board meetings shall have a time limit of 2 ½ hours from the time the meeting is called to order.
- D. A maximum of 15 minutes may be allowed for the purpose of completing a point under discussion. This section may be waived by the unanimous vote of the Board Members in attendance.

Section 3. Three (3) Board Members, one of which must be the President, Vice President or Secretary shall constitute a quorum for the transaction of business.

Section 5. Prior to the first Membership meeting of the year, the Board shall prepare a proposed annual budget for presentation to the Membership detailing the projected income and expenditures for the coming year.

ARTICLE VIII – DUTIES OF THE OFFICERS

Section 1. The President:

- A. Must be bondable. No exceptions.
- B. Must provide to the Secretary and maintain a working phone number, a physical residential address, and ready access to internet service to include a valid, regularly checked email address. Any changes to these must be reported to the Secretary.
- C. Shall be the Chief Executive Officer of the NCDA and shall, subject to the control of the Board, supervise and control all of the business and affairs of the NCDA.
- D. Is responsible for the well-being of the NCDA.

- E. Shall perform all duties incident to his office and such other duties as may be required under these By-Laws, or which may be prescribed from time to time by the Board.
- F. Must be available on required weekends and the nights of play.
- G. Shall preside at all Meetings of Members and Meetings of the Board.
- H. May vote only to break a tie vote.
- I. Shall also have the authority to appoint willing NCDA Members to committees for the purposed of conducting NCDA business not inherently assigned to any Board Members.
- J. His shall be one of the three (3) valid signatories on the NCDA checking account.
- K. Acts as NCDA liaison with Host Bars/Sponsors.
 - 1. Resolves any issues between Teams and Host Bars/Sponsors.
 - 2. Recruits Host Bars/Sponsors.
 - 3. Ensures the Host Bars have everything they require from the NCDA.
- L. Ensures and approves plans for next season's play.
- M. Will frequently, routinely, and randomly log-on to the NCDA Internet Banking site, and discerningly evaluate all recent transactions, ensuring that any questionable debits or other discrepancies are, without delay, reported to the other elected Board Members to arrange for immediate follow-up investigation.

Section 2. The Vice-President

- A. Must be bondable. No exceptions.
- B. Must provide to the Secretary and maintain a working phone number, a physical residential address, and ready access to internet service to include a valid, regularly checked email address. Any changes to these must be reported to the Secretary.
- C. Shall, in the absence or disability of the President, or in the event of his refusal to act, perform all the duties of the President and when so acting shall have the powers of the President subject to the restrictions placed on that office.
- D. His shall be one of the three (3) valid signatories on the NCDA checking account.
- E. The Vice-president shall have the key for the NCDA mailbox.

- F. He must obtain the mail, at the least on a weekly basis and distribute it to appropriate Board Members in a timely fashion.
 - 1. The Vice-president will make three (3) copies of the original monthly bank statement before delivering said original statement to the NCDA Treasurer.
 - 2. One of the copies is delivered to the NCDA President, a second to the Secretary for filing, and the other is retained for himself.
- G. Verifies that the Teams are following procedures.
- H. Resolves disputes between Teams and reports issues to the President.
- I. Is responsible for ordering trophies and awards.
- J. Is responsible for planning and overseeing NCDA sponsored tournaments, banquets and fundraisers.
- K. Will frequently, routinely, and randomly log-on to the NCDA Internet Banking site, and discerningly evaluate all recent transactions, ensuring that any questionable debits or other discrepancies are, without delay, reported to the other elected Board Members to arrange for immediate follow-up investigation.

Sections 3. The Secretary

- A. Must be bondable. No exceptions.
- B. Must provide to the Board and maintain a working phone number, a physical residential address, and ready access to internet service to include a valid/regularly checked email address. Any changes to these must be reported immediately to the Board.
- C. Shall chronologically maintain, and archive, a record of the minutes of all Board required meetings, recording therein all specifics of said meetings.
- D. Shall include in all minutes a record, as applicable, of:
 - 1. Board Member attendance and non-punctuality.
 - 2. Team Captains or designated Team representatives attendance.
 - 3. Member attendance.
- E. Working in conjunction with the NCDA Statistician, he is responsible for the dissemination of all League correspondence to the NCDA Membership including, but not limited to:

1. Meeting notifications
 2. Newsletters
 3. Upcoming events
 4. Divisional standings
 5. Is responsible for communicating Board directives to the Statistician in writing.
- M. He shall be one of the three (3) valid signatories on the NCDA checking account.
- N. Is responsible for creation and dissemination of each season's Team packets.
- O. Is responsible for ensuring NCDA website services and for updating content there on.
- P. Shall chronologically and accurately maintain and preserve an archive of each season's applicable Board and Member communications, NCDA registration and Member information, newsletters, Team/Player statistics, NCDA sponsored events, correspondence and any other information future generations of the NCDA may require or find interesting or useful.
- Q. Will frequently, routinely, and randomly log-on to the NCDA Internet Banking site, and discerningly evaluate all recent transactions, ensuring that any questionable debits or other discrepancies are without delay reported, as per to the other elected Board Members to arrange for immediate follow-up investigation.

Section 4. The Treasurer

- A. Must be bondable. No exceptions.
- B. Must provide to the Secretary and maintain a working phone number, a physical residential address, and ready access to internet service to include a valid/regularly checked email address. Any changes to these must be reported immediately to the Secretary.
- C. Is responsible for promptly picking up the weekly League fees/score sheets from the NCDA drop boxes, after the League's drop-off deadline.
- D. Shall act as liaison with the NCDA Statistician, submitting the collected weekly score sheets to the NCDA Statistician in as timely a fashion, as possible.
- E. Shall maintain a close working relationship with the Board, and perform all duties incident to the office of Treasurer at the discretion of the Board.
- F. Shall deposit all NCDA monies to the NCDA checking account without undue delay as received, and arrange disbursement of such funds as directed by the Board.

- G. Shall keep chronological, accurate, and orderly records of all financial transactions and contracts as well as provide duplicate copies of all contracts to the Secretary for back up, reference, and posting to the NCDA web site.
- H. Will maintain a preservable archive of said records.
- I. Eighteen (18) or more months of said records will be brought to every Board and General Membership Meeting and presented for inspection.
- J. Said records shall be made available at any time, without undue delay for timely inspection by any NCDA Member or Board Member upon all reasonable requests.
- K. At each Monthly Board Meeting he shall present a financial report covering in detail the status of the NCDA finances and present his books and records for audit by the Board. Said financial statement shall be published in the subsequent NCDA newsletter.
- L. His signature shall NOT be one of the three (3) valid signatories on the NCDA checking account. He will initiate debits or credits to the checking account, accurately recording same, but will present any debit instruments (checks) to one of the valid signatories for their signature prior to the processing of said instrument.
- M. Shall ensure timely and accurate filing of all local, State and Federal taxes and submission of other financially relevant documentation as appropriate. These records are to be paper filed and archived for seven (7) years, and provide copies of same to the Secretary for posting to the NCDA web site.
- N. Shall ensure Non-Profit status remains current with the Wyoming Secretary of State's Office.
- M. Will frequently, routinely, and randomly log-on to the NCDA Internet Banking site, and discerningly evaluate all recent transactions, ensuring that any questionable debits or other discrepancies are, without delay, reported to the three (3) elected Board Members to arrange for immediate follow-up investigation.
- N. Will arrange through the President to form a committee for an annual (between late spring and early fall) physical inventory, of all NCDA equipment assets.

Section 5. Sufficient additional voting Board Members as required per Article VI, Section 1. (here-in referred to as "Trustees"), shall be elected per Art X, Sec.3 to assist in administration of NCDA policies. These Trustees shall be liaisons between the Board and the various divisions of Leagues they represent during sanctioned play.

Section 6. The NCDA Statistician:

- A. Will be contracted by the Board to handle all the statistical duties relevant to League functions.
- B. Bids for the position shall be let by the Board annually:
 - 1. Bids will be received commencing the 1st business day of July of each year.
 - 2. All bids received in writing by the 15th of August of each year will be considered.
 - 3. The request for bids shall specify in detail the scope of work the Board wishes the Statistician to handle.
 - 4. A contract shall exist between the NCDA and the Statistician, which shall further define the responsibilities, duties, and limitations of this position as set forth by each Board.
 - 5. This position may be filled by a non-Member and is not considered a Member of the Board.

Section 7. Should both the President and Vice-President vacate their office for reasons other than a recall meeting, the senior Board Member shall assume the duties of the President with the provision that he call an election meeting within 30 days of their leaving office.

Section 8. NO VOTE PROVISIO

- A. To avoid conflicts of interest, Board Members must meet the provisions of neutrality set forth in Article II, Section 3 to vote on a procedural protest.
- B. Should this provision delete the Board below quorum level, then the senior neutral Board Member shall fill the vacancy(ies) from the list of neutral Captains until a quorum is attained.

ARTICLE IX – MEETINGS

Section 1. BOARD MEETINGS: Such meetings shall be comprised of Board Members only and be subject to the provisions set forth in Article VII.

Section 2. PROTEST MEETINGS: Such meeting shall be comprised of Board Members only and be subject to the provisions set forth in Rule XVII of this document.

Section 3. CAPTAIN’S MEETINGS

- A. Such meetings shall be comprised of a committee from the Board and the Captain of each Registered Team.

- B. If the Captain is unable to attend, he may appoint another Member of his Team as his alternate representative.
- C. Failure of a Team Captain or representative to attend a Captain's meeting will result in the loss of five (5) points from the Team's accumulated season score. In no case shall the Teams point loss exceed ten (10) points per season.

Section 4. GENERAL MEMBERSHIP MEETINGS

- A. Membership meetings shall be held each season, for the purpose of meeting the entire Membership, informing them of League activities, voting in elections and on revisions to the By-Laws. One such meeting is held on the 1st Saturday of each December for the purpose of elections.
- B. Notice of such meetings shall be published in at least two separate weekly newsletters and sent via email (as shown on the records of the NCDA).
- + C. Failure of a Team Captain or Captain's representative (any Team Member) to attend a Membership meeting will result in the loss of five (5) points from the Team's accumulated season points or next registered season's accumulated points, as applicable, with a cumulative season point loss not to exceed ten (10) points.

Section 5. RECALL MEETINGS: Such meetings shall be held subject to the provisions set forth in Article XV.

Section 6. SPECIAL MEETINGS

- A. Such meeting may be called for by any NCDA Member for a specific purpose only.
- B. The specific purpose must be in writing and be witnessed by the signatures of at least ten per cent (10%) of the current NCDA Membership.
- C. No other business will be discussed at such a meeting.
- D. The Board must announce the time and place of the meeting, said meeting to be held within twenty (20) days after the receipt of the petition by the Secretary.
- E. Such a meeting shall be comprised of a committee from the Board and the Captain or representative from each Registered Team. Interested Members in good standing may attend and participate in the discussion.
- F. Voting however, is restricted to one Captain or representative per Registered Team.
- G. The NO VOTE PROVISIO as described in Article VIII, Section 8, shall apply to those Captains or Team representatives attending a Special Meeting.

Section 7. MISCELLANEOUS MEETINGS: Otherwise specified meetings shall be called for at the discretion of the Board.

Section 8. If the NCDA is between seasons:

- A. Written or printed notice of the time and place of meeting shall be delivered either personally to each Member, via email (as shown on the records of the NCDA) or if no requested email 'read receipt' is returned, sent via U.S. Mail at least seven (7) days prior to such meetings.
- B. The notice shall be addressed to the Member at his address as shown on the records of the NCDA and shall be deemed given at the time it is deposited in the mail. Email, when acknowledged by Members with a returned 'read receipt', saves League funds the high cost of postage, and the Secretary a lot of extra, unnecessary work and personal expense.
- C. The notice of meeting shall be given to the Secretary or such other person designated by the President. If League play is ongoing, notification will be provided via the NCDA weekly newsletter (available online at: NCDADarts.Org) and sent via email (as shown on the records of the NCDA).

ARTICLE X – ELECTIONS

Section 1. Elections of Officers shall be held at a Membership meeting to be conducted the 1st Saturday in December of each year.

Section 2. The President, Vice-President, and Secretary shall be elected by secret ballot.

- A. The Secretary shall create such ballots.
- B. Nominations may be received by the Board prior to the election meeting.
- C. The person obtaining the highest number of votes shall win that office.
- D. Unsuccessful candidates for one office may run for another office in the same elections.
- E. All Members, other than Honorary Members, may run for and hold office.
- F. The position of Treasurer shall be filled by appointment of a qualified person by the Board.

Section 3. Divisional Trustees:

- A. Shall be full voting Members of the Board.

- B. Can be nominated at the Captain's Meeting prior to the start of the season or by contacting existing Board Members of his/her intent to run for trustee, or by mention from any NCDA Member.
- C. Elections will be performed by the Board before the first Board Meeting of the season; and the elected Trustee will take their place on the Board at the first Board Meeting.
- D. Accordingly, the number of trustees will be equal to the number of divisions in play during the current season.
- E. Trustees should meet the minimum requirement of having a telephone at their residence in good working order and a valid, routinely checked email address (as shown on the records of the NCDA) throughout their term.

Section 4. No Member may vote more than once per candidate per office.

ARTICLE XI – GENERAL

Section 1. These By-Laws may be adopted, amended, or replaced by a two-thirds (2/3) majority of the Members in attendance at a General Membership Meeting.

Section 2. Proposed amendments to these By-Laws must be published at least once in the NCDA newsletter at least two weeks prior to a General Membership Meeting. Such proposals must be submitted in writing to the Secretary.

Section 3. Should sections of the By-Laws be declared ambiguous by the Board:

- A. They may be interpreted and rewritten so that the meaning is clear to all Members without the need call a General Membership Meeting to vote on those revisions.
- B. Those changes and the revision date shall be recorded in the minutes of the revising Board meeting.
- C. Care shall be exercised so as not to distort the original intent.
- D. Additions and changes of intent to these By-Laws will be made according to the provisions set forth in Section 1 above.

Section 4. No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article III hereof.

Section 5. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Section 6. Notwithstanding any other provision of these articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation.

Section 7. Upon the dissolution of the corporation: Assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Section 8. It is incumbent upon each NCDA Member to make interim By-Law page changes to his copy of these By-Laws or obtain new copies as they are published on the web.

ARTICLE XII – CONTRACTS AND AGREEMENTS

Section 1. The Board shall have the authority to enter into contracts and agreements in the name of the NCDA.

Section 2. The NCDA unequivocally assumes no responsibility for accident or injury resulting from participation in any NCDA sanctioned or sponsored events, nor any other NCDA related activities.

ARTICLE XIII – EXPENSES

Section 1. Any Member is entitled to be reimbursed for all legitimate expenses incurred in the name of the NCDA. Mileage is to be the current Internal Revenue Service allowable rate per mile with the provision that travel to NCDA Board meetings is not reimbursable.

Section 2. All expenses are subject to approval of a majority of the Board Members in attendance at a Board meeting.

Section 3. The NCDA will reimburse valid expenses, when given approval of the Board, upon presentation of original (non-photocopied) receipts.

ARTICLE XIV - NCDA MONETARY POLICIES

Section 1. If an individual makes payment to the NCDA with a check and said check is returned from the bank for any reason, the individual has one week from the date notified by the Treasurer to make the check good and pay a \$15.00 service charge to the NCDA. If after one week the check is not made good, the entire Team will be suspended from the NCDA until the amount due is collected. If at any time during that same season the same Team has another check returned then, under Wyoming law, double the amount of the check will be collected by the NCDA.

Section 2. The NCDA will not accept payment in the form of a check from any Team that has two checks returned in the same season.

Section 3. The Treasurer and all elected Board Members will be bonded at the NCDA's expense:

- A. It is the direct responsibility of the Treasurer to make timely payments, in the appropriate amount(s) to the bonding agency.
- B. It is the responsibility of all the elected Board Members to ensure that Article XIV /B/1 above is carried out without fail.

Section 4. Funds of the NCDA shall be maintained in a checking account and all checks will require the signature of a valid signatory.

Section 5. Internet Banking will be maintained on the NCDA checking account.

- A. It is the responsibility of ~~the other~~ all elected Board Members to frequently, routinely, and randomly log-in to Internet Banking and evaluate whether the transactions being made are authorized by the Board, and accurate in amounts.
- B. Should any obvious or even suspected discrepancy be noted by that Board Member, such noted discrepancy will be immediately reported to the other elected Board Members.
- C. Should the other Board Members also feel there are discrepancies; an immediate Board Meeting shall be called, specifically and only, for the purpose of investigating said suspected discrepancies.
- D. As per Art.VIII, Sec.4/I, all financial records are to be immediately called for by the Board, and an on-the-spot audit shall then be performed, with the results recorded in the Minutes of that Meeting.

ARTICLE XV – RECALL OF BOARD MEMBERS AND OFFICES

Sections 1. Any Board Member may be recalled from office:

- A. By a majority of those present at a Special or General Membership Meeting.

- B. Members other than Board Members may institute recall through a recall meeting under the provisions set forth in Art. IX, Sec. 6.
- C. Appeals of such action must be in writing and received by the Secretary no later than fifteen (15) days after the Board's recall ruling.
- D. There can be no further appeal.

Section 2. Recall voting shall be by secret ballot.

Section 3. Should recall take place at a Special or General Membership meeting it shall immediately be followed by an election to fill the vacancy(ies).

- A. If the President is recalled, the office shall be assumed by the Vice-President after which a new Vice- President shall be elected.
- B. If the successful candidate is holder of another Board office, a subsequent election shall be held to fill the new vacancy.

Section 4. Any Board Member who is recalled will not be eligible for office for a period of three (3) years from the date of recall.

Section 5. Should the President be recalled and appeal his case, in the interim, his duties shall be assumed by the Vice-President from the date of recall until a final determination is made at an appeals hearing. In the absence of the Vice-President, the duties shall be assumed by the most Senior Board Member in attendance.

ARTICLE XVI – APPEALS PROCEDURE

Section 1. Board decisions concerning Membership or League play protests may be appealed by the Member/Team concerned to a Committee comprised of at least five (5) neutral Captains drawn by lot.

- A. Such appeals must be in writing and have been received by the Secretary no later than seven (7) days after the Board's ruling.
- B. The Secretary shall arrange for a location for the appeal meeting and shall send notice to the neutral Captains within three (3) days of receipt of the appeal.
- C. The appeal meeting must take place within seven (7) days of receipt of the appeal.
- D. No further appeals will be possible.

Section 2. The appeals hearing shall be conducted according to the following procedure:

- A. The Member submitting the appeal shall present his position to the five (5) neutral Captains selected to hear the appeal (appeals committee) and he will exit the hearing room to a neutral area.
- B. A Board Member shall present to the appeal committee the Board's position and also exit the hearing room.
- C. The appeals committee will then begin deliberation (a Board Member will be present with the appeals committee during the appeals process only for the purpose of assisting with the appeals process and is forbidden to discuss the subject of the appeal).
- D. Voting shall be done by secret ballot with a majority determining the final decision.
- E. The sequestered participants are then returned to the hearing room and the final decision is announced.

NCDA RULES

I. MEMBERSHIP

- A. Only Registered Players pursuant to Article V or Board approved guests may participate in NCDA activities.
- B. If Members have owed money for an extended period of time (to be determined by the Board) that Member needs to petition the Board to be able to participate at any NCDA functions. Additionally, any Member that steals money or property from the NCDA will be banned for life from any activities of the NCDA.
- C. All Members of a Team are responsible for unpaid Membership/Sponsor fees and/or unpaid weekly dues.
- D. Mitigating circumstances may be appealed to the Board. The Board must meet on the matter within seven days of receipt of written appeal by the Secretary. The Board's decision may be appealed according to the procedure described in Art. XVI. No further appeals will be possible.

II. SPORTSMANSHIP

- A. Good sportsmanship shall be the prevailing attitude at all NCDA events.
- B. Captains are specifically charged with maintaining an atmosphere of good sportsmanship.
- C. Match officials, scorekeepers, participants, and spectators shall refrain from making noise, movements, or other such actions that may prove to be distracting to a Player while at the toe line. Attempts to distract an opponent while he is shooting will not be tolerated. Complaints may result in the Board taking disciplinary action or suspension in accordance with the provisions set forth in Article V, Section of these By-Laws.
- D. If so requested by the thrower, all spectators must align themselves out of his line of vision and/or behind the position from which he is throwing.

III. DEFINITIONS

- A. **Session:** A period of time not exceeding fourteen (14) weeks and occurring three (3) times per year in the order of Winter, Summer, and Fall.
- B. **Match**

1. Four (4) single games of _01, each match playing for the best 2 out of 3 victories. Cork will be thrown before each game with a choice of 301 DI/DO, or 501 single IN/DO. Each match is worth one (1) point.
2. Two (2) Doubles 501 Games, each worth one (1) point.
3. Four (4) single Cricket games, each match playing for best 2 out of 3 victories. Cork for each game will decide first thrower for each game. Each match is worth one (1) point.
4. Two (2) Doubles Cricket games, each worth one (1) point.

C. The Games

1. 301 will be played only as a singles game and requires a double to start and finish (double in, double out).
2. 501 will begin with a straight start (no double required) and a double to finish.
3. Cricket, in either singles or doubles, will be played according to American Darts Organization (ADO) rules.

D. Scorer: Referee, chalker, scorekeeper, or marker.

E. Cork: Bullseye, cull

F. Neutral: A Member not participating in the Division or sponsoring establishment in which a protest or policy matter is being discussed.

G. Straight Start: Scoring shall commence without the need for the first dart to land inside the double ring.

H. Sponsor Trophy: An award that may be displayed by, and become the property of, the individual so awarded. Given each season the sponsoring establishment of the first place Team in each division.

I. Individual Trophy: An award that may be displayed by, and become the property of, the individual so awarded.

J. Leagues: The NCDA may divide itself into an unlimited number of Leagues, each being of different format and/or on separate days of the week.

K. Throw: All darts must be thrown by and from the hand.

1. A throw shall consist of three darts unless a game is completed in a lesser amount. *Also known as a turn.*
2. Any dart bouncing off or falling out of the dartboard shall not be rethrown.
3. For a dart to score, it must remain in the board 5 seconds after the 3rd or final dart has been thrown by that player. The tip of the dart point must be touching the bristle portion of the board, in order for that dart to be counted as score.

L. **Triple Crown:** Achievement attained by shooting a triple 20, triple 19, and triple 18 (in any order) on a Players **FIRST THREE DARTS** in a cricket game.

M. **Finishing Dart** – The final dart thrown to win a game.

N. **Quality Points** – QPs are individual achievement points awarded for various feats in either cricket or '01 games. They are awarded on the following basis:

1. **In any '01** game, QPs shall be awarded for achieving certain levels of total points in one throw. The point breakdown is as follows:

95 to 114	1 quality point
115 to 132	2 quality points
133 to 157	3 quality points
158 to 170	4 quality points
171 to 180	5 quality points

2. **In cricket**, hitting marks (triple = 3 marks, double = 2 marks, singles = 1 mark) in one throw as shown below will result in the following QPs being awarded:

5 hitter (5 marks)	1 quality point
6 hitter (6 marks)	2 quality points
7 hitter (7 marks)	3 quality points
8 hitter (8 marks)	4 quality points
9 hitter (9 marks)	5 quality points

3. Additionally, hitting certain numbers of bulls in one throw, as shown below will result in the following QPs being awarded:

4 bulls	1 quality point
5 bulls	3 quality points
6 bulls	5 quality points

Explanatory note: Only those marks which “count” will score toward quality points. For example; if a Player already has 2 19’s before his turn begins and he throws a triple 19 and his opponent already has the 19’s closed, the triple will count as only one 19. The same applies for any multiple of any number. Also, should a Player need three bulls to finish the game and hits two double bulls, only three of the four would count and no QPs would be awarded.

IV. NCDA CRICKET RULES

- A. The objective shall be to own/close certain numbers on the board, and to achieve the highest point score. The Player/Team to do so first shall be the winner.
- B. Cricket shall be played using the numbers 20, 19, 18, 17, 16, 15, and both the inner and outer cull (cork).
- C. Each Player/Team shall take turns in throwing. (Three darts in succession shall constitute a turn).
- D. To close a number, the Player/Team must score three of a number.
 - 1. This may be accomplished with three singles, a single and a double, or one triple.
 - 2. Once a Player/Team has scored three of a number, it is owned/closed by that Player/Team.
 - 3. Once both Players/Teams have scored three of a number, it is closed and no further scoring can be accomplished on that number by either Player/Team.
 - 4. To close the bullseye, the outer bull counts as a single and the inner bull counts as a double.
 - 5. Once a Player/Team closes a number, he/they may score points on that number until the opponent also closes that number. All numerical scores shall be added to the previous balance.
 - 6. Numbers may be owned/closed in any order desired by the individual Player/Team. Calling the number a Player/Team is shooting at is not required unless “call cricket” is chosen as a game option at the Captain’ meeting.
 - 7. For the purpose of owning/closing a number the double and the triple ring shall count as two or three respectively. Three marks will close a number.
 - 8. After a number is owned/closed by a Player/Team, the double and triple ring shall count as two or three times the numerical value of that number respectively.

E. WINNING THE GAME:

1. The Player/Team that closes all numbers first and has the most points shall be declared the winner.
2. If both sides are tied on points, or have no points, the first Player/Team to close all numbers shall be declared the winner.
3. If a Player/Team closes all numbers first and is behind on points, he/they must continue to score on any numbers not owned/closed by the opponent until either the point deficit is made up or the opponent has closed all numbers.

V. EQUIPMENT

- A. Darts used in League shall not exceed an overall maximum length of twelve (12) inches nor weigh more than 50 grams per dart. Each dart shall consist of a recognizable point, barrel and flight.
- B. An acceptable bristle board must be secured to the wall so that the distance from the center of the board to the floor measures 5'8" plus or minus ¼".
- C. The scoring wedge indicated by the 20 shall be the darker of the two wedge colors and must be the top center wedge.
- D. No markings, other than the manufacturer's advertising, with the exception of NCDA owned dartboards used for NCDA sponsored events only, shall be permitted on the bristle/front surface of the dartboard.
- E. Lights must be affixed in such a way as to brightly illuminate the dartboard, reduce to a minimum the shadows cast by the darts, and not physically impede the flight of the darts.
- F. A toe line shall exist on the floor from which to throw. It shall be in place and clearly visible at all times during the match. Rubber mats are acceptable but must be affixed in such a way so that they are stationary during the match. The front edge of the toe line shall be a minimum of 7'9-1/4" at floor level from the face of the board (not the wall) or, measured diagonally from the center of the dartboard (double bull), 115-3/8". The toe line shall extend infinitely from side to side beyond the actual line in place.
- G. Sufficient room at the toe line shall be maintained from which to throw. From the center point of the toe line (straight out from the center of the board) a lateral distance of 2' 9" to each side shall be clear from any encumbrances such as walls, shelves, tables, etc.
- H. When more than one match is being played on dartboards mounted on the same wall, there shall be a minimum of 8 feet between the centers of the boards in use.

- I. An acceptable scoreboard must be mounted within 4 feet laterally from the dartboard and at no more than a 45-degree angle off a line from the toe line to the center of the dartboard. Each sponsoring establishment is expected to providing marking supplies for their scoreboards (chalk, dry erase marker, etc.).
- J. Each Sponsoring Establishment is encouraged to provide a bulletin board or wall area for the exclusive posting of dart news and information.
- K. At the beginning of each season or as requested during the season, the President shall head and appoint a committee to inspect all match equipment and dart area layouts for compliance to the above rules. Any substandard equipment or layouts of the playing area will result in a change of venue to another darting establishment until the required corrections have been made.
- L. All comments or protests concerning equipment at a particular establishment should be brought to the attention of the Board. The inspection committee shall as soon as possible make an inspection of the equipment or layout in question and recommend corrective action if deemed necessary.

VI. DIVISIONS

- A. The NCDA divides itself into Leagues, which may be further divided into divisions with the teams of the highest caliber placed in the “AA” division, those of the next highest caliber in the “A” division, and so on down the line.
- B. As a general rule, the bottom 2 teams in each division at the season’s end will be relegated to the next lower division for the following season and the top 2 teams in each division shall be placed in the next higher division.
- C. The Board shall have the final authority in the assignment of teams to divisions.

VII. SCHEDULES

- A. The Board shall have the responsibility of scheduling and assignment, and shall also have the responsibility to place a Team in a competitive division based either on the reputation of the Team Members or past performance.
- B. The Board shall, when scheduling, make every attempt to have each Team throw at home (their sponsoring establishment) at least half of the season and be visitors the other half of the season. The scheduling committee shall also attempt not to have three or more consecutive visiting League nights for any specific Team. In a double round robin season, each Team will play an opponent at home one night and visit their opponent the second night or vice- versa.
- C. Copies of the schedule shall be provided to all Sponsors and Team Captains and can be found on the NCDA web site.

- D. The Board shall be responsible for providing schedules in time to permit posting prior to the start of each season.

VIII. DUTIES OF THE TEAM CAPTAIN

- A. The Captain is responsible for having the Team Members at the appointed location on time and ready to play.
- B. He ensures that all rules concerning etiquette, sportsmanship, and eligibility are observed.
- C. He is responsible for accurately completing the Team and new Members registration process and submitting it and the registration fees by the set deadline.
- D. He ensures accurate, complete, and timely submission of the score sheets.
- E. He attends all Captain's, Membership, and Special Meetings or protest hearings, and represents his Team in dealing with their Sponsoring establishment.
- F. Additionally, the Captain is responsible for obtaining and distributing League information to his Team, by providing weekly newsletters (NCDAdarts.org), direct e-mail correspondence, telephone, or word of mouth. This applies to periods between seasons as well. The Captain's responsibilities to his Team do not stop abruptly at that seasons end, but rather carry over to the beginning of the next seasons play.
- G. When required to attend Captains, Membership, Special Meetings or Protest Hearings, another Team-mate is an acceptable substitute when circumstances prevent his attendance. For the purpose of Team representation at Captains, Membership, and Special Meetings, or Protest Hearings, Board Members shall be considered representatives of their respective Teams should the Captain be unable to attend.
- H. Captains failing to attend Captains, Membership, Special Meetings, or Protest Hearings, and failing to provide an acceptable substitute Team representative will cause their Team to lose five (5) points from their accumulated Team points for the season in progress or beginning, as applicable.
- I. If a Captain disregards his duties to the point where he creates disharmony and/or impedes and interferes with the efficiency of established procedures, that Captain's Team Members may take the initiative to elect another Team Member to replace him. Failing that, The Board shall have the authority to require his Team to provide a replacement for him. Failure to do so could result in the Board taking disciplinary action in accordance with the provisions set forth in Article V, Section 3 of these by laws.
- J. A Team may elect a new Team Captain at any time by a simple majority vote. The Board must be informed immediately if a new Captain is elected.

- K. It is the responsibility of each Team Captain to maintain a supply of score sheets. Should there be no score sheets available, it will be his responsibility to obtain or construct an acceptable substitute.
- L. Each Team must have a Team Co-Captain as well as a Captain.
 - 1. He shall assume the duties and responsibilities of Captain in the absence of the Team Captain.
 - 2. He ensures that all rules concerning etiquette, sportsmanship, and eligibility are observed.
 - 3. He makes sure that proper scorekeeping procedures are followed.
 - 4. The Team Captain must have a working phone and must advise the Secretary of any changes in contact information. It is highly recommended that the Team Captain have a valid email address that is checked regularly, as email is the main form of direct communication from the Board.

IX. THE TEAM

- A. A Team shall have a minimum of four (4) Players to field a full Team for the format of the present NCDL League in which the Team is entered.
- B. Captains may, at their discretion, add additional Players to their score sheet and rotate them in and out of new games at will, providing each additional Player (over four [4] Players) has paid that League Night's \$5.00 individual fee.
- C. A Team is allowed to change sponsors during the course of a season. In general, the right to a Team lies in the Team and its Members and not in the sponsor. A sponsor may expel a Team, with such Team then having the right to choose a new sponsor for the remainder of the season.
- D. The Board may change or institute any requirements in Team make-up deemed necessary regarding the formation of any additional Leagues.

X. PLAYER TEAM STATUS

- A. A Player may register with any Team he wishes. However, he does not officially become a Member of any Team until he has shot eighteen games or three separate nights with that Team.
- B. Any Player declaring as a substitute may play for any Team he may choose during the season.

1. Remaining in accordance with the provisions in Rule X/C, Substitute Players are “locked in” to the first Team they play three matches for.
 2. Subject to Rule X/C., substitutes may qualify for any individual awards in the division(s) they play in. Should a Substitute play the required three nights for a Team award with multiple Teams, he will only be awarded one Team award of his choice.
- C. A Player, in rare cases, may be allowed to change Teams by petitioning the Board in writing, describing the unusual set of circumstances. The Board’s decision in this case shall be final with no further appeal available to the Player and the “no vote proviso” shall apply.
- D. Penalty for violation of this rule shall be the same as that stated in Rule XI/D.

XI. ADDING NEW PLAYERS

- A. A Team Captain may add any new Player to his Team, after verifying that the new Teammate fits all NCDA By-Laws, Rules, and agreements.
- B. The Captain must write the Players full name, address, and phone number on the score sheet the first night they play in order to register the Player with the Secretary.
- C. A new Player is an individual who has not played with any other Team in the NCDA during the current season. In those cases where an individual may have played for another Team in the NCDA during the current season, see Rule X/B.
- D. A Team may not add a new Player that has, in previous seasons, played in a higher division after the beginning of the season without prior Board approval. Penalty may be the loss of all points (Team and Individual) awarded in games in which the offending Player played.

XII. LINE UPS

- A. The lineup for the first four singles games must be entered (covertly) by each Captain on their respective score sheets, then (openly) cross copied before the starting time of the match.
- B. After the 1st set of singles games, Captain’s may alter, at their discretion, the lineups for successive sets of games; this includes both the doubles and single games.
- C. Following completion of the singles format of play, names will be once again entered on the score sheets (as in Rule: XII/A) for the next set of games being played.
- D. The lineup for all games shall consist of the Player’s names.

- E. Changes and/or substitutions of Players will not be allowed after a game has begun without mutual consent of both Team Captains.
- F. A Team may play late arriving Players at any time, providing that player is already on that season's team roster, providing the game he is to play in has not begun or is already forfeit.
- G. Should a Team be unable to field the required four (4) Players, three (3) Players may constitute a Team. The missing 4th Player's games will not be played and those game points are forfeit to their opponent. However, should both Captains agree, the team who is missing the 4th player may still play the doubles matches, but the single player may throw only once to every 2 throws of the opposing team.
- H. Should both Teams only field three (3) Players, neither Team will be awarded the unplayed game points.

XIII. TIME FACTORS

- A. The time for starting a night's match will be voted on by the Captains at the Captain's Meeting held prior to the start of each season.
- B. Matches must begin no later than fifteen (15) minutes after the scheduled starting time.
- C. No more than ten (10) minutes may elapse between games. This time must be given when requested by any Captain for the purpose of allowing additional time for late arriving Players. However, if enough Players are in attendance to complete a Team of four, time between games is limited to five (5) minutes. In the case of singles matches playing best two (2) of three (3), this time is reduced to three (3) minutes between games.
- D. Accelerated bar time has no significance. Normal time in effect will be used to indicate the start of a match.

XIV. THE MATCH

- A. A match shall be as defined in Rule X/B.
- B. No changes from the format chosen during the Captains' meeting shall be permitted.
- C. Points shall be awarded for each game won, with the total points available dependent upon the format for each match.

XV. BEGINNING THE GAME

- A. Warm up prior to the start of each game shall be limited to nine (9) darts per Player.
 - 1. Any Player found guilty by the opposing Team of throwing additional practice darts on any board after his game has begun, forfeits his next turn at the board.

2. This may include throwing a dart at the board after a bust in '01.
 3. The opposing Team's Captain will first issue a warning in this instance, with the loss of the next throw being imposed if it continues.
- B. All games are begun by "throwing the cork" (corking) with the winner of a coin toss, having the option of throwing first or second.
1. The Player or Team of the Player who throws closest to the cull shall throw first in starting the game.
 2. A cork dart must remain in the board to count. Additional throws may be made at the board until such time as the Player's dart remains in the board.
 3. After the first thrower has corked, the second thrower may acknowledge the first dart as an inner or outer bull and ask for that dart to be removed prior to his throw.
 4. Should the second thrower dislodge the first thrower's dart, a rethrow will be made with the second thrower now shooting first.
 5. Decision of the scorekeeper is final and rethrows will be called for the following:
 - a) He cannot determine which dart is closer to the bull.
 - b) Both darts are within the inner or outer bull.
 - c) The second dart dislodges the first from the board.
 6. Should a rethrow be necessary, the darter who shot second will now shoot first.
- C. Only Players scheduled to play in the game may throw for the cork.
- D. The Player throwing the cork need not throw first when starting any doubles or Team game.
- E. For the purpose of starting or finishing a game, the INNER BULL is considered a double 25.
- F. Darts must not be touched prior to the decision of the scorekeeper.
1. Should a player touch any dart, which is in the dartboard, during a throw, that throw shall be deemed to have been completed.
 2. Should the scorekeeper or thrower be in doubt or dispute, then both Captains shall add their opinions with a majority ruling.

XVI. SCORING AND MARKING

- A. The scorer shall be a person acceptable to both Captains. Generally, Players from the Team who are not participating in the game will score each game however; other persons may score if acceptable by both Teams. Teams shall alternate scorekeeping duties with the home Team scoring the first game.
- B. For a dart to score, it must remain in the dartboard 5 seconds after the third or final dart has been thrown by that Player. The tip of the dart point must be touching the bristle in order for that dart to be counted as score. A dart sticking into another dart (robin hooding) counts as a thrown dart, but has no score value and cannot be rethrown.
- C. No dart may be touched by the thrower, another player, scorer, or spectator, prior to the decision of the scorer. Should this occur, that throw shall be deemed to have been completed, per provisions set forth in Rule XV/F/1.
- D. A dart's score shall be determined from the side of the wire at which the point of the dart enters the dartboard. In the case where the double or triple rings are bounded by bands instead of wires, or where a wire is broken or overlaps, a dart lodging between such points shall be scored as the higher value.
- E. No dart may be touched by the thrower, another Player, scorer, Captain or spectator prior to the decision of the scorer.
- F. It is the responsibility of the Player to verify his score before removing his darts from the board. The score remains as written if one or more darts have been removed from the dartboard. Errors in arithmetic must stand as written unless corrected prior to the beginning of the Player's next throw. In the case of doubles/Team games, such errors must be rectified prior to the next turn of any Player on that Team.
- G. In doubles or Team events, no Player may throw during the game until each of his Teammates has completed his throw. The first Player throwing out of turn shall receive a score of zero points for that round and his Team shall forfeit such turn.
- H. The scorer shall arrange the scores in such a manner as to show the score remaining as well as the score achieved in any one turn in a clear and legible manner. It is the responsibility of the Players to question the scorer regarding their remaining score if any doubt exists.
- I. The scorer may inform the thrower what has been scored and/or what score is remaining.
 - 1. He may not, at any time, inform the thrower what is remaining in terms of "out" combinations even if he and the thrower are on the same Team.
 - 2. It is permissible for the Captain, partner, Teammate (other than scorer), or spectator to advise the thrower during the course of a game.
- J. The "BUST RULE" shall apply in '01 games. If the Player scores one less, equal, or more points than needed to reach zero, he has busted. His score reverts back to the score required prior to the beginning of his throw. The next opposing Player then shoots.

- K. To finish an '01 game, a Player's last thrown and scoring dart must be in the doubles ring of the number equal to half the remaining score. (I.e. if a Player has 16 remaining, a double eight would be required to end the game in one dart.) Any and all darts thrown subsequently shall not count for score and may be subject to penalty under Rule XIV/A. A dart thrown and hitting the board after a finishing double has been hit is of no consequence. This is the interpretation whether or not the thrower realized that the finishing dart had previously been thrown.
- L. Fast finishes such as 3 in a bed, 222 or 111, shanghai, etc. do not apply.
- M. Unless the scorer asks and gets permission from all persons throwing in that match, he/she shall refrain from smoking or drinking while in performance of his/her duties.
- N. Should a Player have any portion of his feet or shoes over the toe line during a throw, all darts so thrown shall be counted as part of his throw but any score made by said darts shall be invalid and not counted.
 - 1. One warning by the scorer shall be considered sufficient before invoking this rule.
 - 2. A Player wishing to throw a dart or darts from a point either side of the toe line, must keep his feet behind an imaginary straight line extending from either side of the toe line.

XVII. REPORTING RESULTS

- A. The Team Captain is responsible for the full completion and mailing, or deliverance of the score sheet and weekly dues to the designated NCDA drop box after each night of League play.
 - 1. If using the NCDA drop boxes (preferred: quickest and most efficient) the delivery must be by 6:30 PM of the day following a match.
 - 2. If mailed, the envelope must bear a postmark no later than the day following a match.
 - a) Envelopes not deposited in the designated drop box(es), or postmarked later than the prescribed time above, will be considered late and will result in the loss of five (5) points from the accumulated points of the offending Team.
 - b) Lack of an 'official' score sheet shall not be considered an excuse for the late reporting of the results.
- B. Both Captains are responsible for the accuracy of the score sheets with their signatures attesting to the same.
- C. The individual feats portion of the score sheet shall be filled out properly by the Team Captain with regard to quality points, MVP's, High In, High Out, High Score, etc. All of which shall be attested to by the signature or initials of the opposing Team Captain.

- D. Other significant darting feats should be recorded and explained. Recognition of individual achievements cannot be given if they are not properly recorded on the score sheets.
- E. The “comments” portion of the score sheet shall be used to record relevant League business such as address changes, new Players, etc.

XVIII. MATCH RESULTS

- A. All results and standings as posted in the NCDA newsletter shall be considered final and official unless protested. Other listings of results or standings (newspaper, radio, etc.) are informative only.
- B. Although it’s the Captains duty is to obtain from the NCDA website and provide to their Team a current copy of the newsletter and stats for them to read on League night, ultimately all Members are personally responsible for obtaining any and all information that has been posted to the web site.

XIX. POSTPONEMENTS

- A. A match may be postponed only by mutual consent of both Captains at least 24 hours prior to the night on which the match is scheduled to be played. Exceptions to the aforementioned shall be “acts of God”.
- B. It shall be the responsibility of the Captain requesting the postponement to notify the NCDA Secretary.
- C. All postponed matches must be played within seven (7) days of the originally scheduled date and at the location where the match was originally scheduled.
- D. If both Captains so agree and the NCDA Secretary is so informed, they may play their match prior to the night on which it was originally scheduled.
- E. Postponements during the last two matches of the season may only be done with express permission from the NCDA Secretary. However, during this time period, matches may be shot before they are scheduled as covered in part D. above. Should a postponed match not be played within the allotted seven (7) days, the board shall meet to determine the course of action.
- F. Penalty for non-compliance to any section of this rule could result in maximum penalty of zero points being awarded to each Team for the match in question.

XX. FORFEITS

- A. Should a Team have less than 2 Players at starting time, and after allowing for fifteen minutes (Rule XII/B.), it shall forfeit the entire nights match and the total number of match points will be awarded to the opposing Team.

- B. Any Team awarded a match by forfeit shall receive no quality points (QP's), must submit a score sheet indicating a forfeit took place, and they must submit fees.
- C. Any Team forfeiting a match (insufficient number of Players or no show) will be considered for elimination from League play by the Board for the remainder of that season. The NO VOTE PROVISIO shall apply as covered in Article VIII, Section 7 of these By-Laws.

XXI. TEAMS WITHDRAWING

- A. A Team shall be considered withdrawn from the NCDA as of the date of receipt of written notice by the Secretary.
- B. A Team shall be automatically withdrawn from the NCDA if it forfeits twice during a season.
- C. No Team replacements for Teams withdrawing from the NCDA are permitted during a scheduled season, except by the approval of the Board.
- D. A Team withdrawing from the NCDA shall receive no refunds or monetary compensation for Membership fees or weekly dues paid. All Team/Individual awards are forfeited.
- E. All matches played against a withdrawing Team shall be considered null and void if the Team withdraws during the first half of the season.
 - 1. All Team and individual points won during match deemed null and void shall be forfeit by any Teams/Players, which have played the withdrawing Team.
 - 2. Weekly fees will be credited to those Teams losing points.
 - 3. If the Team withdraws during the second half of the season, all its matches played since the completion of the first half shall be deemed null and void and subject to the provisions outlined above.
 - 4. Half a season shall mean one full round-robin rotation in a division where each Team plays the others twice in a full season. If a season is less than a round robin season, all matches played by a Team withdrawing will be null and void.
- F. Should a Team withdraw or be suspended, the Members of the Team shall be barred from participating in NCDA activities for one year from the completion of the season in which it was participating.
 - 1. The Board on a case-by-case basis will consider exceptions to this policy.
 - 2. Appeal of decisions made under this provision will be accepted in the manner prescribed in Article XVI.

XXII. PROTEST PROCEDURE

- A. Only Team Captains or Co-Captains may file protests by notifying at least one Board Member within five (5) days of the alleged infraction.
- B. Protest may be initiated by telephone or by stating it in the comments section of a score sheet. However, details must be submitted in writing on an additional sheet of paper, along with a \$20.00 protest fee to the Secretary no later than five (5) days after the alleged infraction took place or the protest shall be considered invalid. Should the protest prove valid, the \$20.00 fee will be refunded to the protesting party.
- C. A decision shall be made by the Board within seven (7) days of receipt of the written protest.
- D. The decision of the Board may be appealed in accordance with the appeal procedure set forth in Article XVI of these By-Laws.

XXIII. DIVISION CHAMPIONSHIPS AND PLAYOFFS

- A. The Team with the highest accumulated Team points at the end of a season is that division's champion.
- B. First through third place ties will be played off.
- C. All Teams in contention must be prepared to play off ties on the same League night the following week after their last regularly scheduled match in their division.
- D. No postponements will be allowed during playoffs. However, if both Captains agree and so inform the Secretary, they may play their match prior to the night on which it was scheduled.
- E. The playoff match will be the same format as the League format for the season being completed. Should more than two Teams be tied for the same position, a round robin series of matches will be played with total Team points accumulated determining the positions awarded.
- F. Should there be a tie at the end of the either the League format playoff or round robin playoff, each Teams Rostered Players names will be place in a separate 'hat' from which one (1) name shall be drawn by the opposing Team Captain. Those two (2) drawn opposing Team Players will play one singles match (best 2 out of 3) with the winner of that match securing the contested position for their respective Team.
- G. In playoff matches, no Quality Points or MVP Points will be awarded to Players overall standings, as playoff match(s) are only for the purpose of determining final positions in that seasons League results. However, any 'feats' (Ton80, Triple Crown, etc.) accomplished during this play will be recognized and recorded.
- H. All playoffs will be held at a location to be determined by the Board.

XXIV. AWARDS

- A. Individual awards shall be awarded to any Member that has eighteen games or three separate nights on a division champion Team and Members of the second and third place Teams in that division.
- B. One additional award will be awarded to the first place Team's sponsoring establishment.
- C. Additional awards may be purchased through the Board.
- D. Additional awards for special events or achievements (High In, High Out, High Score, Triple Crown, Quality Points, Most Valuable Player, 9 Hitter, 8TO, & 7T1) within each division will be awarded to qualifying individuals. The weekly newsletter will either continuously or periodically publish the names of the leading qualifiers in the categories mentioned above.
- E. Additional awards for special achievements may be made at the discretion of the Board.
- F. Eligibility to receive NCDA awards is contingent upon being a Member in good standing with the organization and having played a minimum of three (3) weeks or a minimum of 18 games during the specific season. Exceptions to this rule would be allowed for sponsoring establishments or to awards deemed appropriate by the Board.
- G. All-Star awards will be given to the top eight Players (in terms of total QP and MVP points) in each division. The Board may hold an All-Star tournament at the end of each season for these Players with the format and location to be determined by the Board.
- H. It is the Board's responsibility to ensure that awards won during a season are awarded to the appropriate Teams and individuals during a ceremony that must take place prior to completion of the following season.

XXV. GAMBLING: Gambling is neither sanctioned nor authorized at any NCDA sponsored event.

XXVI. RULE CHANGES

- A. These rules may be revised by the Board at their discretion as the situation dictates within the mandates of the General Membership.
- B. Rule changes, additions, or deletions will be published on the NCDA website, the weekly newsletter and/or supplemental pages to this document.

END OF DOCUMENT
****NO FURTHER PAGES FOLLOW****